

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
WORK SESSION  
MAY 2, 2024

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session Meeting on the 2<sup>nd</sup> of May, 2024 in the Cafeteria at Fairfield Crossroads Middle School.

The meeting was called to order by the President at 6:30 p.m.

ROLL CALL – Present: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier  
Absent: Mrs. Gundrum

Also present: Mr. Smith, Mrs. Lane, Mrs. Hauer, Dr. Rice, Mrs. Aug, Mr. Perry & Mr. Clemmons

Absent: None

PLEDGE OF ALLEGIANCE – Abby Berding-Miller

PRESENTATIONS/RESOLUTIONS

A. Crossroads Middle School Spotlight – Dave Maine.

Mr. Maine spoke about the Student Advisory Council at Crossroads. They hold monthly meetings and the purpose is to hear the voice of the students. He introduced sixth grade student, Chance Keller, who talked about a survey the students took asking what would you like the teacher to know about you that would add to the enjoyment of middle school. Mr. Maine shared the results of that survey with the teachers. Mr. Maine then introduced Carson Keller, eighth grade student and a three-year veteran on the Student Advisory Council. Carson talked about what he has learned on the Student Advisory Council is about culture. He stated that Mr. Maine asks trivia questions each morning on the announcements. He said in seventh grade they spoke about social media and bullying and in sixth grade they discussed DEI which is Diversity, Equity and Inclusion. Mr. Maine ended by stating it is important for students to be heard and take what is discussed to the teachers.

The Board all thanked Mr. Maine and the Keller brothers for speaking at the meeting and sharing their experience.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

24-36 RESIGNATIONS/ UNPAID LEAVES OF ABSENCE/EMPLOYMENT – Mrs. Hauer

MOTION – Moved by Mr. Napier to approve the following:

A. Personnel – Professional

1. Resignations

- a. Cassandra Bramble, Freshman, Math  
(effective at the end of the 2023-2024 school year; for personal reasons)
- b. Laura Eaglen, Freshman/Senior High, American Sign Language  
(effective at the end of the 2023-2024 school year; for personal reasons)
- c. Naomi Foster, Senior High, Spanish  
(effective at the end of the 2023-2024 school year; for personal reasons)

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- d. Nichole McDivitt, Crossroads, 7th grade Math  
(effective at the end of the 2023-2024 school year; for personal reasons)
  - e. Kathleen Motsinger, Creekside, 6th grade Math/Social Studies  
(effective at the end of the 2023-2024 school year; for personal reasons)
  - f. Heather Ortman, District, Occupational Therapist, 20%  
(effective at the end of the 2023-2024 school year; for personal reasons)
  - g. William Rice, District, Assistant Superintendent  
(effective at the end of the day June 30, 2024; for personal reasons)
  - h. Rebecca Salyers, Senior High, Assistant Principal  
(effective at the end of the day June 30, 2024; for personal reasons)
  - i. Rebecca Willbrand, Creekside, Intervention Specialist  
(effective at the end of the 2023-2024 school year; for personal reasons)
2. Unpaid Leaves of Absence
- a. Kristine Jenkins, West, Preschool Intervention Specialist  
(effective for .50 of the day on March 25, 2024; for personal reasons)
  - b. Nichole McDivitt, Crossroads, 7th grade Math  
(effective for .50 of the day on April 19, 2024 through May 23, 2024; for childrearing purposes)
3. Employment
- a. Kayla Adkins, Senior High, Science  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)
  - b. Anna Beglin, District, Speech Language Pathologist  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a new position)
  - c. Alexis Fields, Senior High, Social Studies  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)
  - d. Michelle Jarmon, North, 3rd grade ELA  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a replacement position)
  - e. Lindsay Kluender, District, Speech Language Pathologist  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a new position)

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- f. Joe Muhlberg, Senior High, Assistant Principal  
(recommended for a new two-year administrative contract effective July 1, 2024 - June 30, 2026, for 213 days, on the professional administrative salary range 2 for a replacement position)
- g. Olivia Noel, Compass, Intervention Specialist MD/SC  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 5, 2024; for a replacement position)
- h. Elijah O'Connor, Crossroads, 7th grade Science  
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective August 6, 2024; for a replacement position)

- i. Secondary Summer School Principal 2023-2024

Ricardo Calles

(The above-named person is recommended for employment as an administrator for the 2024 secondary summer school program as noted, at a rate of \$33.71 per hour for up to eight (8) hours daily during summer school, plus 30 additional hours to be distributed as needed before and after summer school, from April 8, 2024 through July 19, 2024.)

- j. Secondary Summer School Teachers 2023-2024

Alyssa Byrum  
Michael Grimmatt  
Michael Jones-Short  
Carol Nance  
Matthew Tyla

(The above-named persons are recommended for employment as teachers for the 2024 secondary summer school as needed at the rate of \$33.71 per hour from June 10, 2024 through July 3, 2024. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

- k. Special Education Extended School Year 2023-2024

Danielle Davenport  
Alison Ficklin  
Leah Smith

(The above-named persons are recommended for employment as teachers for the 2024 special education extended school year as needed at the rate of \$33.71 per hour from June 2024 through July 2024, specific dates to be determined.)

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l. Academy Extended School Year Teachers 2023-2024

Jessica Grimes  
Joel Hippert  
Devon Koons  
Melissa Madden

(The above-named persons are recommended for employment as teachers for the 2024 Academy extended school year as needed at the rate of \$33.71 per hour from June 3, 2024 through June 27, 2024.)

m. Extracurriculars 2023-2024

**Senior High**

Jesean Godfrey, Track, Assistant  
Timothy Seger, Baseball, Assistant

**Freshman**

Danny Adams, Baseball, Assistant  
Raymon Jones, Track

**Creekside Middle**

Joshua Fraasman, Basketball, Boys 7th/8th Grade

n. Substitute Teacher 2023-2024

Dale French

(All recommendations are for the 2023-2024 school year at a rate of \$125 per day.)

o. Home Instructor 2023-2024

Erika Brown

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$33.71 per hour, effective for the 2023-2024 school year.)

p. Volunteers - Coaching 2023-2024

Jillian Splawn  
Corrin Urmie

(The above-noted persons are recommended for approval as volunteer coaches for the 2023-2024 school year in district athletic programs. Board

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approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Mrs. Hauer spoke briefly about Dr. Rebecca Salyers who has worked for the district for eight years and is leaving for a promotion at Butler Tech. She spoke about Mr. Joseph Muhlberg who is being recommended for the Assistant Principal position at the high school. He is coming to us from Hamilton High School. Lastly, she commented about Dr. William Rice who has accepted a position to be the next Superintendent at Ross Local School District. She thanked him for his leadership as an Assistant Superintendent and Principal at the high school and stated we are grateful for his positive impact on the whole district.

The Board commented that Dr. Salyers and Dr. Rice will be missed and welcomed Mr. Muhlberg.

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

24-37

RESIGNATIONS/UNPAID LEAVES OF ABSENCE/EMPLOYMENT– Mrs. Hauer

MOTION – Moved by Mr. Napier to approve the following:

B. Personnel – Support

1. Resignations

- a. Candy Bader, North, Latchkey Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
- b. Robert Collas, Transportation, Bus Driver  
(effective the end of the day May 31, 2024; for retirement purposes)
- c. Crista Duggins, Crossroads, Head Cook  
(effective the end of the day July 31, 2024; for personal reasons)
- d. Jordan Flynn, Compass, Latchkey Assistant  
(effective the end of the day April 22, 2024; for personal reasons)
- e. Randi Hale, West, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
- f. Denise Leonard, South, Clerk IV  
(effective the end of the day June 7, 2024; for retirement purposes)

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- g. David Oglesby, Transportation, Assistant Director of Transportation  
(effective the end of the day June 30, 2024; for personal reasons)
  - h. James Pierce, Transportation, Bus Driver  
(effective the end of the day May 31, 2024; for retirement purposes)
  - i. Elizabeth Sicking, Compass, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
  - j. Julie Steingraber, Transportation, Bus Driver  
(effective the end of the day May 17, 2024; for personal reasons)
  - k. Kimberly Tabor, Senior High, Food Service Assistant  
(effective the end of the day April 9, 2024; for personal reasons)
  - l. Deborah Vitale, Central, Educational Assistant  
(effective the end of the 2023-2024 school year; for personal reasons)
  - m. Kelly Vossman, Crossroads, Educational Assistant  
(effective the end of the day May 22, 2024; for retirement purposes)
2. Unpaid Leaves of Absence
- a. Megan Cruey, North, Educational Assistant  
(effective April 29, 2024 through May 10, 2024; for personal reasons)
  - b. Jeanette Hoskins, Crossroads, Clerk IV  
(effective .50 day April 24, 2024 through July 15, 2024; for personal reasons)
  - c. Shari Conrad, Senior High, Educational Assistant  
(effective March 13, 2024 through March 28, 2024; for personal reasons)
  - d. Kimberly Tabor, Senior High, Food Service Assistant  
(extension of Unpaid Leave of Absence effective April 1, 2024 through April 9, 2024; for personal reasons)
  - e. Barbara Vaughn, Crossroads, Educational Assistant  
(extension of Unpaid Leave of Absence effective May 2, 2024 through June 1, 2024; for personal reasons)
3. Employment
- a. Tabatha Howard, Crossroads, Educational Assistant  
(effective August 5, 2024; for a replacement position)
  - b. Danielle Swabb, Creekside, Clerk IV  
(effective May 2, 2024; for a replacement position)

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(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Berding-Miller

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Student Fees for the 2024-2025 School Year – Mandy Aug

Mrs. Aug spoke about changes to the fees that are impacted by adoptions, paper, graduation fees and Butler Tech.

Grade 9-12

- Two courses at the high school will have increase in fees
- Changing Naviance to School Links for grades 9-12
- Graduation fee increase due to cost of seals and diploma covers
- Decrease in Butler Tech classes due to being covered by Butler Tech
- New CCP courses will be added at the high school

Grade 6-8

- Increase in 6<sup>th</sup> grade Social Studies due to a new workbook
- Increase in 7<sup>th</sup> and 8<sup>th</sup> grade Language Arts due to change in novels
- Changing Naviance to School Links
- Decrease in 7<sup>th</sup> and 8<sup>th</sup> grade fees due to no agenda

Grades PreK-5

- No changes

These changes will be on the May 16 agenda for approval.

2. Board Policies – Bill Rice

- a. EDE – Support Services
- b. EDE-E-2 – Technology and Communications Agreement Parent Letter
- c. EDE-E-3 – Technology and Communication Services Access Authorization and Release/Agreement Form for Students
- d. EDE-R – Technology and Communication Services Regulation

Dr. Rice commented that these policies are all updates with current language.

3. Capital Projects – Lance Perry

Mr. Perry stated they will be advertising for some capital projects which include PAC lighting, paving repairs, roofing upgrades and elevator upgrades. He will bring specifications and budget to the Board for approval but this has been included in the Five-Year Forecast. Mr. Perry also mentioned that the PAC has the original lighting

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and transitioning to LED will reduce the amount of lights used and should result in a cost-savings on utilities.

24-38 APPROVAL TO AWARD REPLACING HVAC CONTROLS AT CENTRAL ELEMENTARY, COMPASS ELEMENTARY, AND FAIRFIELD FRESHMAN SCHOOL WITH WAIBIEL ENERGY SYSTEMS – Mr. Smith

MOTION – Moved by Mrs. Berding-Miller to approve the following:

D. Other items for Board Action

1. Recommend approval to award replacing HVAC controls at Central Elementary, Compass Elementary, and Fairfield Freshman School with Wabiel Energy Systems, 815 Falls Creek Drive, Vandalia, Ohio 45377, in the amount not to exceed seven hundred and five thousand dollars (\$705,000). (These projects will be paid from the OFCC Maintenance Fund)

SECOND – Seconded by Mr. Napier

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

ASSISTANT SUPERINTENDENT’S RECOMMENDATIONS

24-39 EMPLOYMENT – Dr. Rice

MOTION – Moved by Mr. Napier to approve the following:

A. Personnel - Professional

1. Employment

- a. Academy Extended School Year Teacher 2023-2024

Jordan Smith

(The above-named person is recommended for employment as a teacher for the 2024 Academy extended school year as needed at the rate of \$33.71 per hour from June 3, 2024 through June 27, 2024.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

COMMITTEE REPORTS

A. Legislative Update – Jerrilynn Gundrum

Nothing to report.

B. Butler Tech – Brian Begley

Mr. Begley said the All Boards Meeting was this evening and since it was on the same night as our Board Meeting, they sent our Planning Commission Representative, Doug Robertson.

C. Student Achievement – Abby Berding-Miller

Mrs. Berding-Miller gave a shout out to three Crossroads music students who got to perform with the Cincinnati Youth Wind Ensemble Jr. She congratulated Evelyn Gauer who plays tuba, Vivienne Schaeffer who plays the flute and Saralyn Otto who plays percussion.

D. Parks and Recreation – Scott Clark

Mr. Clark said he toured Marsh Lake. There is a path to walk on along with kayaking and fishing. The new playground at Harbin Park should be finished this summer.

E. Planning Commission – Billy Smith

Nothing to report.

ANNOUNCEMENTS

May 5, 2024 - Arts Fair, 1:00-5:00 PM, Fairfield Senior High School & Fairfield Freshman School

May 7, 2024 – Senior Scholarship Awards Night, 7:00 PM, Fairfield Senior High School, Performing Arts Center – “The Jim and Pat Davis House.”

May 13, 2024 – Butler Tech Senior Graduation Ceremony, 7:00 PM. Cintas Center, Xavier University

May 16, 2024 – Board Meeting (Regular Session) 6:30 PM. Fairfield Senior High School, Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mr. Napier – He welcomed Mr. Muhlberg to Fairfield. He said the fishing trip was wonderful, he attended and took his dog with him. He said he will miss Dr. Salyers and Dr. Rice and he appreciates all the work everyone does in the district.

Mrs. Berding-Miller – She thanked Mr. Maine and the Keller brothers for presenting tonight. She congratulated Dr. Salyers and Dr. Rice on their promotions. She welcomed Mr. Muhlberg to Fairfield. She congratulated the Drama Department for “The Addams Family” performances. She also mentioned that May is Mental Health month so everyone take care of themselves.

Mr. Clark – He stated it was good to see Devin Duncan who was at the meeting. He also said the fishing trip was wonderful, he was able to stop by for about thirty minutes. He mentioned that the Girls Varsity Softball team is in second place in the GMC and he is very proud of the team. Also, four girls have one hundred career hits on the team this year. He ended by thanking Mr. Maine and his students for the presentation.

Mr. Begley – He mentioned that Mr. Clark’s daughter is one the girls reaching one hundred hits this season. He stated there are lots of great events going on in the district.

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MOTION – Moved by Mrs. Berding-Miller to adjourn the meeting.

SECOND – Seconded by Mr. Napier

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 7:13 p.m. by the President, Mr. Begley.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer